

DANZWORX



Studio Director: Katrina Robinson
Freyberg Road, Trentham, Upper Hutt 5018
www.danzworx.co.nz

danzworxupperhutt@gmail.com | 027 274 0653 | 04 529 8015
www.facebook.com/Danzworxupperhutt

ENROLMENT FORM

Year of enrolment

Family

Surname / family name

Address

Home phone

Email

Parents

✓ *emergency contact*

Mother ☐

Father ☐

Name

Mobile

Work phone

Student(s)

Name

Date of birth

N/A if adult student

Address (if different)

Mobile

Email

Class

Ballet

Tap

Funk

Jazz

Contemp.

Hip Hop

Other

Attending

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Grade

Name

Date of birth

N/A if adult student

Address (if different)

Mobile

Email

Class

Ballet

Tap

Funk

Jazz

Contemp.

Hip Hop

Other

Attending

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Grade

Ballet Contemporary **FUNK**  JAZZ **MUSICAL THEATRE** TAP

Terms and conditions

Attendance at classes with Danzworx is deemed an acceptance of these Terms & conditions.

1. Enrolment

1.1 Enrolment for dance classes is on an on-going basis and can be completed at any time during term 1 & 2. However, students will not be allowed in any dance class without prior registration.

1.2 Enrolment for any class during term 3 & 4 will be at the discretion of the dance school.

1.3 The dance classes follow a 4 term year, generally based on primary school dates. All fees are payable in advance

1.4 **Withdrawal from attendance** must be made in **writing either via e-mail or handed to the teacher** for the Admin team to process, prior to the next term starting. Failure to do so will result in an invoice for that term. All statutory holidays will be observed, the only exception being Labour weekend – Term 4.

2. Fees and Payments

2.1 The term fees are set at the start of each year, but are payable per term in advance.

2.2 There is no prompt payment discount, all fees are payable by the 2nd week of term.

2.3 Where fees remain unpaid past the last day of term this debt may be sent to a **debt collection agency**. All costs incurred in the recovery of the debt will be in addition to the original debt and will be payable by the debtor.

3. Payment options

3.1 Fees can be paid by cash, cheque or direct credit. We do not accept credit cards. Where direct credit is the preferred option the information required is:

Student name, Term & Class paid: e.g. "<Robinson Keltia> <T1 2019> <Jazz>"

3.2 If paid by personal deposit, please notify us with the details of date and amount etc. so your account can be correctly credited.

3.3 Scheduled payments may be set up though out the year as long as the total invoice is cleared by 31 December of the given year.

3.4 If you leave the dance school during the year full settlement of outstanding fees must be made within 1 week, unless alternative arrangements have been made. Any debt will be sent to a debt collection agency as per above.

Danzworx account details: Term Fees - 02 0772 0044994 **00**

Exam Fees, Uniform payments, Show Payments 02 0772 0044994 **02**

4. Danzworx Contact Details

4.1 Studio Director: Katrina Robinson - katrina.marie.robinson@outlook.com

04 529 8015 | 027 274 0653

4.2 Contact for invoicing, fees and newsletters: danzworxupperhutt@gmail.com

4.3 Contacts Teaching Team -

Deputy Director: Aroha Davidson - aroha.samuel@gmail.com

Marie Samuel – marieannie.samuel@gmail.com

Jeremy Haxton – j.cole.haxton@gmail.com

Emily Gupwell – e.gupwell@gmail.com

Claudia Homan - claudshoman@gmail.com

Sian Raines - sianraines@hotmail.com

5. Photography & Videography

Photography – Teachers will often take photos of students achieving their personal goals or hitting milestones. Celebration pics of Exam day and Performances are shared with the studio via Facebook, Instagram and Movitae.

Videography - As part of our on-going development, our dancers are often videoed for the purpose of uploading to Movitae, our secure notification system.

I consent to photography & videography of my child/children : YES / NO

Caregiver Signature_____ **Date**_____